



SCALE OF FEES

HZwo e.V.

according to the executive board meeting decision

Chemnitz, 02 March 2023



§ 1 Scope

The scale of fees is valid for all HZwo e.V. members.

§ 2 Fee

In its Articles, according to § 5 section 4, the registered Association HZwo e.V. collects membership fees from all members.

§ 3 Term of obligation to pay membership fees

- (1) Membership fees must be paid beginning with admission to the Association as a member.
- (2) The obligation to pay membership fees according to § 2 of the scale of fees ends with membership in the HZwo e.V. Association.

§ 4 Year covered by membership fee and collection period

- (1) The period covered by the membership fee is the calendar year. Fees will be collected according to this scale.
- (2) Each member should be informed of the admission fee and annual fee for the year in which they join the Association at the beginning of their membership. Each member should be informed of the fees due in the following years before their due date. However, these notifications are not a prerequisite for the validity of the payment deadline.
- (3) Should the membership end during the current fee year, the member is not relieved of their obligation to pay the full fee for the entire year in which the member leaves the Association; the fee is not reduced pro rata in this case.

§ 5 Type and amount of fee

- (1) Fees to be paid in Euro are as follows (depending on the institution):

Membership types	Admission fee (one-time payment)	Annual fee
Start-ups	- €	750,00 €
Micro-enterprises	1,000.00 €	1,000.00 €
Small companies	1,500.00 €	1,500.00 €
Medium-sized companies	2,000.00 €	2,000.00 €
Large companies	4,000.00 €	4,000.00 €
Very large companies	6,000.00 €	6,000.00 €
Small research institutes, boards, associations, corporations	1,000.00 €	1,000.00 €
Large research institutes, boards, associations, corporations	2,000.00 €	2,000.00 €
Individual entrepreneur	400.00 €	200.00 €
Individual private person	100.00 €	200.00 €



(2) Definitions

Start-ups are companies,

- whose business register entry goes back no more than 3 years, and who are
- defined as micro-enterprises, or as small or medium-sized companies according to the KMU (SMEA) information sheet (SAB60300) by the Sächsische Aufbaubank (Saxon Bank for Reconstruction and Development - SAB).

Micro-enterprises are companies

- with less than 10 employees (full-time equivalent), and who are
- defined as micro-enterprises according to the KMU (SMEA) information sheet (SAB60300) by the Sächsische Aufbaubank (Saxon Bank for Reconstruction and Development - SAB).

Small companies are enterprises

- with less than 50 employees and
- with a maximum of 10 million Euro in annual turnover or annual balance sheet total, and who are
- defined as micro-enterprises or small companies according to the KMU (SMEA) information sheet (SAB60300) by the Sächsische Aufbaubank (Saxon Bank for Reconstruction and Development - SAB).

Medium-sized companies are enterprises

- with less than 250 employees and
- with a maximum of 50 million Euro in annual turnover or maximum 43 million Euro annual balance sheet total, and who are
- defined as medium-sized companies according to the KMU (SMEA) information sheet (SAB60300) by the Sächsische Aufbaubank (Saxon Bank for Reconstruction and Development – SAB).

Large companies are enterprises

- with a minimum of 250 employees or
- an annual turnover of more than 50 million Euro or
- an annual balance sheet total of more than 43 million Euro.

Very large enterprises are companies

- with a minimum of 2,000 employees and
- an annual turnover of greater than 400 million Euro or
- an annual balance sheet total of greater than 344 million Euro.

Small research institutes/boards/associations/corporations, are research institutes/boards/associations/corporations with

- up to 50 employees.

Large research institutes/boards/associations/corporations, are research institutes/boards/associations/corporations with

- more than 50 employees.

For members that do not prepare a balance sheet, the number of employees and their annual turnover determine the fee category, while the annual balance sheet total is irrelevant.

The final binding annual turnover or the annual balance sheet total established in the most recent annual statement at the time of the member's fee due date is to be considered alone. Upon request, the member is obliged to inform the Association of the category into which the significant annual turnover falls.

The number of employees of a member for purposes of this regulation depends on the criteria below:

- In case of doubt, the term “employee” should be defined broadly, whether an employee works on a contract or freelance basis, or on another miscellaneous basis, in the interest of the member. Service providers employed by the member who use their own company letterhead are, however, clearly not employees of the member.
- The number of employees the member has in the year of entry at the beginning of the membership and in the subsequent years as of 1st January of the corresponding fee year must be considered.
- Members are obliged to provide the Association with information regarding the number of employees and their status upon request and to ensure the accuracy of this information.

The Association’s executive board is authorized to reach agreements with the members regarding their placement into a fee category.

If information is refused, as well as in miscellaneous cases of doubt, the Association’s executive board decides at its own reasonable discretion (§ 315 Civil Code - BGB) into which fee category a member is to be placed, unless the board has already made other arrangements with the member.

- (2) The annual fee is due on 28th February every year. The annual fee for the year of entry is due at once upon admission as member; it must be paid within one month of the receipt of confirmation of admission by the executive board; foundation members must pay it within one month after the foundation meeting.
- (3) In the year of entry, annual fee for each full month after admission as an Association member (or, for the foundation members, after the foundation meeting) is equal to 1/12 of the annual fee. The month of entry (or month of foundation) is considered a full calendar month.

§ 6 Fee reduction

- (1) In special cases, upon request, the fee can be reduced upon resolution by the executive board. The application must explain the economic conditions of the applicant in detail.
- (2) Applications for fee reduction must be submitted in writing within one month after receiving the fee invoice.
- (3) The annual fee for elected executive board members is remitted, insofar as they are Association members as individuals.

§ 7 Admission fee, reminder fees

- (1) The admission fee is due at once and must be paid in full within one month after receipt of the admission confirmation by the executive board; foundation members must pay it within one month after the foundation meeting.
- (2) Reminders for overdue fees will be invoiced at 25.00 Euro for the first notice and 50.00 Euro for the second reminder.

Chemnitz, 02 March 2023

The English document is not legally binding.